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To: Real Estate Department Partners

Notice: **RED-15-14**

From: Real Estate Department – Compliance Department

Date: April 7, 2015

Re: **Mandatory Forms Approval**

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Updated versions of IHCD's sample and mandatory compliance forms are now available in Exhibit D of the *Rental Housing Tax Credit Compliance Manual* on the [Compliance Manuals and Forms Webpage](#). Forms have been updated and are marked with a revision date of February 2015.

IHCDA will allow management companies to submit copies of alternative versions of both the Tenant Income Certification and Tenant Questionnaire for approval. Please note that submitted versions must include, at a minimum, all of the information requested on IHCD's mandatory forms.

Forms can be found online at:

[http://www.in.gov/myihcda/files/2015\\_Compliance\\_Forms\\_Appendix\\_D.zip](http://www.in.gov/myihcda/files/2015_Compliance_Forms_Appendix_D.zip)

**Deadline for submittal is Friday, April 24<sup>th</sup>.**

Please submit by mail or email to the attention of:

George McMannis  
Compliance Auditor  
30. S. Meridian St. Suite 1000  
Indianapolis, IN 46204  
[gmcmannis@ihcda.in.gov](mailto:gmcmannis@ihcda.in.gov)

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